



HILLINGDON
LONDON



CABINET

To all Members of the Cabinet:

Date: THURSDAY, 23 MAY 2024

Time: 7.00 PM

Venue: COMMITTEE ROOM 6 -
CIVIC CENTRE, HIGH
STREET, UXBRIDGE UB8
1UW

**Meeting
Details:** Members of the Public and
Media are welcome to attend
this meeting and observe the
public business discussed.

This meeting will also be
broadcast live on the
Council's YouTube Channel.

Ian Edwards, Leader of the Council
(Chair)

Jonathan Bianco, Deputy Leader of the
Council & Cabinet Member for Property,
Highways & Transport (Vice-Chair)

Martin Goddard, Cabinet Member for
Finance

Douglas Mills, Cabinet Member for
Corporate Services

Susan O'Brien, Cabinet Member for
Children, Families & Education

Jane Palmer, Cabinet Member for Health
& Social Care

Eddie Lavery, Cabinet Member for
Residents' Services

You can view the agenda
at www.hillingdon.gov.uk or use a smart
phone camera and scan the code below:



Published:

Tuesday, 14 May 2024

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Putting our residents first

Lloyd White
Head of Democratic Services
London Borough of Hillingdon,
Phase II, Civic Centre, High Street, Uxbridge, UB8 1UW

Useful information for residents and visitors

Watching & recording this meeting

You can watch the public part of this meeting on the Council's YouTube channel, live or archived after the meeting. Residents and the media are also welcome to attend in person, and if they wish, report on the public part of the meeting. Any individual or organisation may record or film proceedings as long as it does not disrupt proceedings.

Watch a **LIVE** broadcast of this meeting on the Council's YouTube Channel: *Hillingdon London*

Those attending should be aware that the Council will film and record proceedings for both official record and resident digital engagement in democracy.



It is recommended to give advance notice of filming to ensure any particular requirements can be met. The Council will provide seating areas for residents/public, high speed WiFi access to all attending and an area for the media to report. The officer shown on the front of this agenda should be contacted for further information and will be available to assist. When present in the room, silent mode should be enabled for all mobile devices.

Travel and parking

Bus routes 427, U1, U3, U4 and U7 all stop at the Civic Centre. Uxbridge underground station, with the Piccadilly and Metropolitan lines, is a short walk away. Limited parking is available at the Civic Centre. For details on availability and how to book a parking space, please contact Democratic Services.

Please enter via main reception and visit the security desk to sign-in and collect a visitors pass. You will then be directed to the Committee Room.

Accessibility

For accessibility options regarding this agenda please contact Democratic Services. For those hard of hearing an Induction Loop System is available for use.

Emergency procedures

If there is a FIRE, you will hear a continuous alarm. Please follow the signs to the nearest FIRE EXIT and assemble on the Civic Centre forecourt.

Lifts must not be used unless instructed by a Fire Marshal or Security Officer. In the event of a SECURITY INCIDENT, follow instructions issued via the tannoy, a Fire Marshal or a Security Officer. Those unable to evacuate using the stairs, should make their way to the signed refuge locations.



Notice

Notice of meeting and any private business

The London Borough of Hillingdon is a modern, transparent Council and through effective Cabinet governance, it seeks to ensure the decisions it takes are done so in public as far as possible. Much of the business on the agenda for this Cabinet meeting will be open to residents, the wider public and media to attend. However, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. Such business is shown in Part 2 of the agenda and is considered in private. Further information on why this is the case can be sought from Democratic Services.

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 to confirm that the Cabinet meeting to be held on:

23 May 2024 at 7pm in Committee Room 6, Civic Centre, Uxbridge

will be held partly in private and that 28 clear days public notice of this meeting has been given. The reason for this is because the private (Part 2) reports listed on the agenda for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. An online and a hard copy notice at the Civic Centre in Uxbridge indicates a number associated with each report with the reason why a particular decision will be taken in private under the categories set out below:

- (1) information relating to any individual
- (2) information which is likely to reveal the identity of an individual
- (3) information relating to the financial or business affairs of any particular person (including the authority holding that information)
- (4) information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
- (5) Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- (6) Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
- (7) Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Notice of any urgent business

To ensure greater transparency in decision-making, 28 clear days public notice of the decisions to be made both in public and private has been given for these agenda items. Any exceptions to this rule are the urgent business items on the agenda marked *. For such items it was impracticable to give sufficient notice for a variety of business and service reasons. The Chair of the relevant Select Committee has been notified in writing about such urgent business.

Notice of any representations received

No representations from the public have been received regarding this meeting.

Date notice issued and of agenda publication

14 May 2024
London Borough of Hillingdon

Agenda

- 1 Apologies for Absence
- 2 Declarations of Interest in matters before this meeting
- 3 To approve the minutes of the last Cabinet meeting 1 - 12
- 4 To confirm that the items of business marked Part 1 will be considered in public and that the items of business marked Part 2 in private

Cabinet Reports - Part 1 (Public)

- 5 School Capital Programme Update (Cllr Jonathan Bianco & Cllr Susan O'Brien) 13 - 22
- 6 Public Preview of matters to be considered in private (All Cabinet Members) 23 - 28

Cabinet Reports - Part 2 (Private and Not for Publication)

- | | | |
|-----------|--|---------|
| 7 | School Condition Building Programme 2024-2025: Roofing Works at 5 Schools (Councillor Jonathan Bianco) | 29 - 48 |
| 8 | Provision of additional official veterinary services at the Imported Food Office (Cllr Eddie Lavery) | 49 - 56 |
| 9 | Hillingdon Sports and Leisure Centre Roofing Works for Decarbonisation Project (Councillor Jonathan Bianco) | 57 - 64 |
| 10 | Civic Centre Transformation Programme 2024-2025: Asbestos removal and associated remedial works (Councillor Jonathan Bianco) | 65 - 72 |
| 11 | Short-term nursing care home beds contract for hospital discharge (Councillor Jane Palmer) | 73 - 78 |
| 12 | Minor Property Transactions - Highgrove Swimming Pool: Leases for Power Substations | 79 - 84 |

The reports in Part 2 of this agenda are not for publication because they involve the disclosure of information in accordance with Section 100(A) and Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended), in that they contain exempt information and that the public interest in withholding the information outweighs the public interest in disclosing it.

- 13** Any other items the Chairman agrees are relevant or urgent

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Minutes & Decisions

CABINET

Thursday, 18 April 2024

Meeting held at Committee Room 6 - Civic Centre,
High Street, Uxbridge UB8 1UW



Published on: 19 April 2024

Decisions come into effect from: 5pm, 26 April 2024 or as otherwise stated

Cabinet Members Present:

Ian Edwards (Chair)
Jonathan Bianco (Vice-Chair)
Douglas Mills
Susan O'Brien
Jane Palmer

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Goddard and Councillor Lavery

2. DECLARATIONS OF INTEREST IN MATTERS BEFORE THIS MEETING

No interests were declared by Cabinet Members present.

3. TO APPROVE THE MINUTES OF THE LAST CABINET MEETING

The decisions and minutes of the Cabinet meeting held on 21 March 2024 were agreed as a correct record.

4. TO CONFIRM THAT THE ITEMS OF BUSINESS MARKED PART 1 WILL BE CONSIDERED IN PUBLIC AND THAT THE ITEMS OF BUSINESS MARKED PART 2 IN PRIVATE

It was confirmed that the reports, as marked public and private on the agenda, would be considered as such. An additional private urgent item was also tabled to Cabinet.

5. ANNUAL EDUCATION STANDARDS REPORT 2022/23

RESOLVED:

That the Cabinet notes the Annual Education Standards Report 2022-23 and the key findings set out.

Reasons for decision

Cabinet received a report on the outcomes of standards and quality of education across Hillingdon schools in 2022/23.

The Cabinet Member for Children, Families, and Education introduced the annual report. The report, intended for noting, reflected the previous academic year's data and was thus a year behind current outcomes. It focused on attainment, progress and achievement of outcomes, assessing the local education system's performance. The Cabinet Member also highlighted legacy issues that educational establishments continued to address post COVID-19, such as low attendance, persistent speech and communication delays in younger children, and ongoing mental health challenges across all educational settings, including early years. It was noted that Ofsted had cleared their inspection backlog and it was reported that 92% of Hillingdon schools were rated as good or outstanding.

Alternative options considered and rejected

None.

| | |
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| Relevant Select Committee | Children, Families & Education |
| Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in) | Not for call-in |
| Officer(s) to action | Michael Hawkins / Abi Preston |
| Directorate | Children's Services |
| Classification | Public <i>The report and any background papers relating to this decision by the Cabinet are available to view on the Council's website or by visiting the Civic Centre, Uxbridge.</i> |

6. COUNTER-FRAUD AND CORPORATE RELATED INVESTIGATIVE POLICIES

RESOLVED:

That the Cabinet:

- 1. Agree to the implementation of the following policies attached in Appendix A:**
 - **Fraud Response Plan**
 - **Anti-Bribery Policy**
 - **Anti-Money Laundering Policy**
 - **Surveillance & RIPA Policy**

- 2. Agree that the policies in Appendix A are reviewed on a 3-year cycle by Cabinet unless there are formal legislative changes necessitating a review at an earlier stage, where the Corporate Director of Finance, in conjunction with the Cabinet Member for Finance, may authorise the changes required.**

3. Authorises the Cabinet Member for Finance to sign-off the yearly review of the Surveillance & RIPA Policy in line with the Investigatory Powers and Commissioner’s Office (IPCO) requirements.
4. Agree to retire the Corporate Prosecution & Sanctions Policy and the Internal Investigations Protocol for the reasons set out in the report.

Reasons for decision

Cabinet considered and agreed updated counter fraud and related investigative policies, following a review.

The Leader of the Council, in Councillor Goddard’s absence, presented the report on counter fraud and corporate investigative policies. The Leader detailed the suite of policies that would guide the investigation of fraud, money laundering, and other criminal activities. These policies stood independently and offered transparency to the public on the Council’s investigative processes, providing a framework for both the Council and its officers. The Leader highlighted the Counter Fraud team’s recent successes in recovering substantial sums of money and assets, including addressing fraud in homelessness services where landlords had claimed for unoccupied temporary accommodations. Over 100 properties were recovered from council tenants who had been unlawfully subletting. The team’s efforts had been nationally recognised. The Leader of the Council gave particular emphasis on the policy on the use of CCTV and the necessary considerations for its deployment as an investigative tool.

Alternative options considered and rejected

An alternative would be for the Council not to update its policies; however, this would have had a negative impact as the Council would not be following best practice or legislative requirements.

| | |
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| Relevant Select Committee | Finance and Corporate Services |
| Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in) | Cabinet’s decisions can be called in by a majority of the select committee by 5pm, Friday 26 April 2024 |
| Officer(s) to action | Alex Brown |
| Directorate | Resources |
| Classification | Public <i>The report and any background papers relating to this decision by the Cabinet are available to view on the Council's website or by visiting the Civic Centre, Uxbridge.</i> |

7. SCHOOL ORGANISATION PLAN

RESOLVED:

That the Cabinet:

- 1) Agree the School Organisation Plan and for publication.
- 2) Agree to the School Organisation Plan being updated and presented to the Cabinet Portfolio Member, relevant Select Committee and schools annually with the latest data and forecasts.

Reasons for decision

Cabinet agreed a School Organisation Plan to support strategic school place planning and for schools to be kept informed and to plan effectively for the future.

The Cabinet Member for Children, Families & Education presented the report. The report provided an overview of Hillingdon's educational landscape, summarising current and projected pupil demand across primary, secondary, and special school settings. It outlined the Council's plans for future school places within the Borough, emphasising the need to manage school places effectively and maintain a balance of sufficiency.

The Cabinet Member explained that the document projected place requirements for the next seven years, noting a decline in demand that had led to a planned reduction by 18 forms of entry in the primary sector by 2026. The report also addressed the growth in demand for special educational needs placements since 2014, highlighting the creation of specialist resource provisions and designated units benefiting 71 children.

The Cabinet Member underscored that the report set out the need for schools to adapt and become flexible within the educational landscape, mentioning the conversion of schools to Academy status and the formation of multi-Academy trusts or collaborations within the Borough.

The Leader of the Council commended the Director of Education & SEND for the strong, informative, and useful report, requesting the Chief Executive to convey Cabinet's gratitude.

Alternative options considered and rejected

None.

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| Relevant Select Committee | Children, Families & Education |
| Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in) | Cabinet's decisions can be called in by a majority of the select committee by 5pm, Friday 26 April 2024 |
| Officer(s) to action | Nav Minas / Abi Preston |

8. MONTHLY COUNCIL BUDGET MONITORING REPORT: MONTH 11

RESOLVED:

That the Cabinet:

- 1) Note the budget monitoring position and treasury management update as at February 2024 (Month 11), noting the actions proposed by officers as outlined in Part A of this report.**
- 2) Approve the financial recommendations set out in Part B of this report.**
 - a) Accepts of £140k grant funding from the Department for Environment, Food, and Rural Affairs (Defra) for costs associated with the delivery of new post-Brexit port health authority functions at the Heathrow Imported Food Office.**
 - b) Accepts a grant of £1,079k from the Department of Health and Social Care (DHSC) to fund further Public Health investment into substance misuse treatment & recovery.**
 - c) Agree to the release of the specific General Contingency created to fund the SEND Projects, with the following releases being requested totalling £10,000k:**
 - a. Meadow High School Expansion - £9,263k**
 - b. Pinkwell Primary School Expansion - £413k**
 - c. Establishing 24 ASD places at Wood End Park Academy - £324k.**
 - d) Note the acceptance of £90k grant funding from the Department for Transport for costs associated with progressing the Council's local Electric Vehicle infrastructure strategy.**
 - e) Approve acceptance of the GLA Good Growth Fund grant of £450k to fund improvements at Hayes Town Centre.**

Reasons for decision

In Councillor Goddard's absence, the Leader of the Council gave a statement on the latest budget monitoring report from the Cabinet Member. The General Fund revenue account showed a small underspend, consistent with the month 10 report. The Leader noted the additional cost pressures of £3.6 million due to increased demand for homelessness services, care for looked-after children, and adult social care. These costs were to be covered by earmarked reserves, projected to total £10.1 million by 31 March 2024.

A surplus of £4.1 million in the collection fund had been identified, with the majority of benefits expected in the fiscal year 2024-2025, marking an improvement from the month 10 projection. Reported unallocated general balances were at £26.8 million, leading to a projected total reserve of £37 million by year-end. The Leader advised that the existing savings programme was on track to meet the £22.8 million target.

The Capital Fund forecast indicated an underspend of £38.4 million, with most of this amount proposed to be deferred to the following year. Despite inflation and increased demand for housing and social care against stagnant central Government funding, the Leader indicated that the Council's financial position remained strong.

Discussions with the Department of Education regarding the Dedicated Schools Grant deficit were ongoing, following the suspension of the safety valve agreement and a delay in receiving £2.5 million funding from the Department. Consequently, the dedicated schools grant was projected to have a £29 million deficit by year-end.

The Leader noted that the Housing Revenue Account was expected to match the budget for the full year, with capital expenditure projected at £84 million, underspending by £0.5 million, which would mostly be deferred.

The Leader highlighted Part B of the report, which included financial recommendations and the use of capital contingency funding for additional special education needs within the Borough. Other recommendations, all agreed by Cabinet, pertained to the acceptance of grants.

Alternative options considered and rejected

None.

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|--|---|
| Relevant Select Committee | Finance and Corporate Services |
| Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in) | Cabinet's decisions 2 (a-c & e) can be called in by a majority of the select committee by 5pm, Friday 26 April 2024 |
| Officer(s) to action | Andy Evans |
| Directorate | Resources |
| Classification | Public <i>The report and any background papers relating to this decision by the Cabinet are available to view on the Council's website or by visiting the Civic Centre, Uxbridge.</i> |

9. PUBLIC PREVIEW OF MATTERS TO BE CONSIDERED IN PRIVATE

RESOLVED:

That Cabinet note the reports to be considered later in private and Part 2 of the Cabinet agenda and comment on them as appropriate for public information purposes.

Reasons for decision

The Leader introduced the report which provided a public summary of the matters to be discussed in the private part of the Cabinet meeting later, increasing the Council's transparency.

Alternative options considered and rejected

These were set out in the public Cabinet report.

| Relevant Select Committee | |
|---|--|
| Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in) | This matter is not for call-in, as noting only. |
| Officer(s) to action | Mark Braddock |
| Directorate | Central Services |
| Classification | Public - <i>The report and any background papers relating to this decision by the Cabinet are available to view on the Council's website or by visiting the Civic Centre, Uxbridge.</i> |

10. FIRE DOOR REPLACEMENT PROGRAMME & ASSOCIATED WORKS

RESOLVED:

That the Cabinet:

- 1) Accept the Direct Award to Gerda Security Products Limited for the provision of the supply and installation of Fire Door Sets to the London Borough of Hillingdon for a 3-year period at the value of £4.5m.
- 2) Furthermore, agrees that this contract includes the provision to extend the contract for a further 1-year period at the value of £500,000, delegating approval of any extension to the Leader of the Council and Cabinet Member for Property, Highways & Transport, in consultation with Officers.

Reasons for decision

Cabinet agreed to award a long-term contract to continue the Council's established programme of installing high standard fire door sets and associated products in across the housing stock. The Cabinet Member for Property, Highways and Transport noted the considerable investment the Council had made on fire doors since the Grenfell Tower tragedy.

Alternative options considered and rejected

None.

| Relevant Select Committee | |
|---|---|
| Property, Highways and Transport | |
| Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in) | Cabinet's decisions can be called in by a majority of the Select Committee by 5pm, Friday 26 April 2024 |
| Officer(s) to action | Mike Emmett / Alana Martin |
| Directorate | Place |

Classification

Private - *Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended).*

11. VOID [EMPTY] PROPERTY REPAIR SERVICE**RESOLVED:****That Cabinet:**

- 1) Revoke the decisions made by the Cabinet on 11th January 2024 in relation to the award of contracts for all Lots for the Void Property Repairs Service.
- 2) Accept the tender from R Bensons Property Maintenance Limited for the provision of the LOT 1 – NORTH – Voids Repair Service Contract to the London Borough of Hillingdon for a period of 4 years at an estimated value of £764k per annum.
- 3) Accept the tender from Pilon Limited for the provision of the LOT 2 – CENTRAL – Voids Repair Service Contract to the London Borough of Hillingdon for a period of 4 years at an estimated value of £1.6m per annum.
- 4) Accept the tender from PFL Electrical Limited for the provision of the LOT 3 – SOUTH – Voids Repair Service Contract to the London Borough of Hillingdon for a period of 4 years at an estimated value of £1.8m per annum.
- 5) Accept the tender from Gilmartin Limited for the provision of the LOT 4 – RESERVE – Voids Repair Service Contract to the London Borough of Hillingdon for a period of 4 years at an estimated value of £50k per annum.
- 6) Agree that these contracts include the provision to extend the contract for a further 2+1 years (giving a potential contract duration of 7 years in total), delegating approval for any extension to the Leader of the Council and Cabinet Member for Property, Highways & Transport, in consultation with Officers.

Reasons for decision

Cabinet agreed to appoint contractors for the Void (or Empty Homes) Repair Service for Council housing properties. The Cabinet Member for Property, Highways and

Transport explained that this would ensure the quick turnaround of such properties back into use after people leave and maximise the utilisation of the housing stock.

Alternative options considered and rejected

Alternative options were set out in the confidential report.

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| Relevant Select Committee | Property, Highways and Transport |
| Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in) | Cabinet's decisions can be called in by a majority of the Select Committee by 5pm, Friday 26 April 2024 |
| Officer(s) to action | Liam Bentley |
| Directorate | Place |
| Classification | Private - <i>Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended).</i> |

13. ACQUISITION OF RESIDENTIAL ACCOMMODATION

RESOLVED:

That Cabinet:

- 1) Agrees to progress negotiations to acquire the residential accommodation in Hayes, as set out in the report, in line with the Council's agreed policy and budget strategy to acquire 500 new affordable homes over the next three years. The purchase to be subject to a satisfactory survey outcome, robust due diligence which supports the subsequent recommendation to purchase and a successful grant allocation from the GLA.
- 2) Delegates authority to the Corporate Director, Central Services, in consultation with the Leader of the Council and Cabinet Portfolio Holders, to negotiate the terms of the purchase, including the purchase price with the vendor of the accommodation and to make all necessary decisions in respect of the due diligence work required in support of this, prior to any final decision on the purchase of the accommodation.
- 3) Release funds of up to £100k to undertake the necessary due diligence activities from the Housing Revenue Account budget.
- 4) Instruct officers to actively progress external grant funding applications as a contribution towards the purchase price of the accommodation.
- 5) Instruct officers to prepare a Lettings Plan for the accommodation, should the purchase proceed, to ensure effective letting and

management arrangements are in place, and for subsequent approval by the Leader of the Council and relevant Cabinet Members.

- 6) Subject to the satisfactory outcome of the due diligence, applications for grant funding and purchase price negotiations, delegate authority to the Leader of the Council, Cabinet Member for Property, Highways and Transport, Cabinet Member for Residents' Services and Cabinet Member for Finance to make the final decision on any acquisition and any further decisions that may be required for completing the purchase and future use of the site for housing purposes.
- 7) Request that the Chair of the Residents' Services Select Committee considers waiving the scrutiny call-in period on these recommendations due to the urgency reasons set out in the report.

Reasons for decision

Introduced by the Leader of the Council, Cabinet considered an urgent report in respect of the potential acquisition of a property in Hayes to support the Council's housing objectives. Cabinet provided the necessary delegated authority to progress and consider the matter further.

Alternative options considered and rejected

Alternative options were set out in the confidential report.

| Relevant Select Committee | Residents' Services |
|--|---|
| Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in) | These decisions cannot be called in and take immediate effect following the approval, following the Cabinet meeting, to waive the scrutiny call-in period by the Chair of the Residents' Services Select Committee. |
| Officer(s) to action | Dan Kennedy |
| Directorate | Central Services |
| Classification | <p>Private - <i>Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended).</i></p> |
| | <p>Urgency provisions – <i>The Leader of the Council agreed the report relating to this decision as an urgent item. This decision was taken under special urgency provisions in accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.</i></p> |

12. ANY OTHER ITEMS THE CHAIRMAN AGREES ARE RELEVANT OR URGENT

Other than the preceding urgent matter in these minutes, no further additional items were considered by the Cabinet.

The meeting closed at 19:18pm

Internal Use only*

Implementation of decisions & scrutiny call-in

When can these decisions be implemented by officers?

Officers can implement Cabinet's decisions in these minutes only from the expiry of the scrutiny call-in period, unless otherwise stated in the minutes above, which is:

5pm, Friday 26 April 2024

However, this is subject to the decision not being called in by Councillors on the relevant Select Committee. Upon receipt of a valid call-in request, Democratic Services will immediately advise the relevant officer(s) and the Cabinet decision must then be put on hold.

Councillor scrutiny call-in of these decisions

Councillors on the relevant Select Committee shown in these minutes for the relevant decision made may request to call-in that decision. The call-in request must be before the expiry of the scrutiny call-in period above.

Councillors should use the Scrutiny Call-in App (link below) on their devices to initiate any call-in request. Further advice can be sought from Democratic Services if required:

[Scrutiny Call-In - Power Apps](#) (secure)

Notice

These decisions have been taken under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

This Cabinet meeting was also broadcast live on the Council's YouTube channel [here](#) for wider resident engagement.

Please note that these minutes and decisions are the definitive record of proceedings by the Council of this meeting. If you would like further information about the decisions of the Cabinet, please contact the Council below:

democratic@hillington.gov.uk

Democratic Services: 01895 250636

Media enquiries: 01895 250403

SCHOOL CAPITAL PROGRAMME - UPDATE

| | |
|-----------------------------|--|
| Cabinet Member(s) | Councillor Susan O'Brien Councillor Jonathan Bianco |
| Cabinet Portfolio(s) | Children, Families & Education Property, Highways & Transport |
| Officer Contact(s) | Bobby Finch, Place Directorate |
| Papers with report | None |

HEADLINES

| | |
|---|--|
| Summary | This bi-annual report provides Cabinet and the public with an update on the primary, secondary and special school expansions, the school condition works programme and other school capital works. |
| Putting our Residents First Delivering on the Council Strategy 2022-2026 | <p>This report supports our ambition for residents / the Council of: An efficient, well-run, digital-enabled council working with partners to deliver services to improve the lives of all our residents</p> <p>This report supports our commitments to residents of: Thriving, Healthy Households</p> <p>Investment in schools to adequately address the impact of the population increase within the London Borough of Hillingdon on existing school places. This project also forms part of the Hillingdon Improvement Programme.</p> |
| Financial Cost | Continuing investment in the Schools Condition Building Programme is £18,497k for 2024/25 to 2027/28. The total SEND programme budget for expanding primary provision is £43,436k and will deliver additional places, reducing the DSG deficit. |
| Relevant Select Committee | Corporate Resources & Infrastructure |
| Relevant Ward(s) | All Wards |

RECOMMENDATIONS

That Cabinet

1. **Note the progress made with primary and secondary school expansions, the school condition programme and other school capital projects.**
2. **Agree to delegate all future decisions required to facilitate the projects linked to the School Condition Programme to the Leader of the Council and the Cabinet Member for Property, Highways & Transport, with other Cabinet Portfolio holders as appropriate, and in consultation with the Head of Capital Programme Works.**

Reasons for recommendation

Progressing the School Condition Programme will allow the necessary remedial or replacement works to be undertaken in the schools to avoid the potential impact on their daily operations due to parts of the building fabric being beyond repair, or equipment which is at the end of its life. Ensuring these works are undertaken will minimise the risk of health and safety related issues or the possibility of a school closure occurring.

The proposed works outlined in this report will meet the changing need for school places in the Borough, particularly the increasing demand for special needs places which has contributed to the Dedicated Schools Grant (DSG) deficit. These places are crucial to delivering the Council's (DSG) deficit recovery safety valve agreement with the Department for Education (DfE).

Select Committee Comments

None at this stage. However, the Children, Families & Education Select Committee receive regular updates on schools places planning.

SUPPORTING INFORMATION

1. PRIMARY SCHOOLS

School places forecast

The demand for primary places in Hillingdon rose continuously for over ten years up to 2018, it has declined since 2020 due to a lower birth rate affecting primary school intake numbers and in addition to the effects of the pandemic which has led to movement across the borough and movement out of the borough, which is affecting most schools. In addition, some parents are choosing to change schools when places arise in another school they prefer. This volatility continues across London with increased movement throughout the academic year. Ideally there would be a few places in each school to enable parental choice and cope with new families moving in.

Officers continue to work closely with schools to meet residents' demands and present options to reduce operational capacity in some instances to respond to changing demand from residents. From September 2024 the Published Admissions Numbers (PAN) for 3 primary schools have

been reduced totalling 81 places. Places for September 2024 will be reviewed after the Primary National Offer Day in addition to the January 2024 Census data is available to understand demand and the impact on pupil projections. Any proposals to consult on the PAN reduction of primary schools will be presented at the October 2024 Cabinet meeting.

2. SECONDARY SCHOOLS

School places forecast

The secondary phase is under pressure from continuing increased demand in Year 7 for the next year. All but four schools offered 100% of their places for September 2024 on National Offer Day, 1 March 2024. The outcome of the number, preferences and pattern of movement including cross-LA required 60 extra places using "bulge" classes added at Guru Nanak Sikh Academy, Rosedale College and Uxbridge High School. Projections suggest that there will be no need for bulge classes for September 2025.

The Council are reviewing cross-borough flows with the 7 neighbouring LAs. Until 2018 these were equal overall or a slight net 'importer' at year 7 intake. Those attending our schools from outside the borough have decreased and those within the borough attending schools in other boroughs have increased, so the LA is a net exporter. 541 Hillingdon residents were offered Out of Borough schools for September 2024 – this is 4 more than the total number of residents offered out of Borough places last year on National Offer Day.

In recent years neighbouring LAs have warned they too have rising numbers of pupils and their schools are under increasing pressures, so distance admissions criteria may mean fewer Hillingdon Pupils are likely to secure places out of Borough from 2024 onwards. Parental preferences are still low for a few schools, adding pressure on parent choice in some areas of the Borough. As parents are not required to accept a place it means a shortage of actual places residents are prepared to take up.

The Harlington School project completed in Autumn term 2023 and added 1.5 forms of entry, 45 places each year of permanent secondary places to meet demand. This is part of the complete rebuilding of the school. The school also has a new designated unit for 15 pupils with Autism Spectrum Condition (ASC) which will allow pupils some integration into the mainstream part of the school with specialist teaching and support.

3. SPECIAL EDUCATIONAL NEEDS AND DISABILITIES (SEND)

Special schools are under pressure from rising demand from pupils with Education, Health & Care Plans (EHCPs) who require a special school place. This reflects national policy and is creating significant planning and financial pressures in most local authorities. Currently all seven special schools in the LA are full as demand and new entrants has been continuous throughout the year, not just at the usual stages of transfer. The largest growth is in pupils with Autism Spectrum Condition (ASC), many with other complex needs. Temporary extra places have been added to meet demand in most schools.

Additional places have been added each year, where possible and significant growth was agreed in 2016 with the approval of two new free special schools and designated unit for pupils with ASC at Harlington School. All these projects are funded and delivered by DfE.

These extra 220 places (see table 1) were previously considered sufficient to meet demand, however demand has risen faster than expected in recent years. Officers are continuing to review the school/education estate to provide possible options to ensure we have sufficient capacity for this increase. Please note that projects highlighted have been completed.

Table 1: DfE managed projects that include additional SEN provision

| Provider | Project | Additional places | Total final places |
|----------------------------|--|-------------------|--------------------|
| Orchard Hill Academy Trust | New Free school to replace the Young Peoples Academy | 45 | 110 |
| Eden Academy Trust | New Free school: Grand Union Village | 80 | 80 |
| Eden Academy Trust | New Free school to replace Grangewood: Pinn River | 90 | 180 |
| Harlington School | Designated Unit for pupils with ASC | 15 | 15 |

Dedicated Schools Grant (DSG) deficit recovery safety valve agreement

Rising demand and costs have put pressure on the Dedicated Schools Grant (DSG) and the Council has a DSG Deficit Recovery Programme within the existing 'Safety Valve' agreement with the DfE linked to bids for revenue and capital funding. This is a key strategic priority for the Council, underpinned by sufficient resource and capability to ensure timely and successful delivery. Extra specialist places are needed in Hillingdon in the next few years to meet the rising demand and gaps in need and to minimise use of independent provision and long travel for residents. The aim is to maximise the use of local education spaces and promote integration of pupils into mainstream where possible. A bid to the DfE for additional capital to deliver the projects in the DSG Deficit Recovery Programme was approved in May 2022. The table below provides a summary of the projects including those that have been completed.

Table 2: DfE funded DSG SEN Projects

| Location | Description | Type | Phase of Education | Number of additional places to be created | Project due complete |
|--|--|--------------------------|---------------------|---|---|
| Eden Trust: Grangewood Primary & Moorcroft Secondary | The Eden Trust to open a temporary MLD Unit at Pinkwell Primary School for extra Grangewood and Moorcroft pupils from Sept 2022 | Academy Special | Grangewood Primary | 16 | Completed |
| | | | Moorcroft Secondary | 24 | |
| Ruislip Gardens Primary School | Specialist Early Years Assessment Base. Adaptions to remodel primary school from 3FE to 2FE and create the space for the unit. Open Autumn 2023 | Community Primary School | Primary | 16 | Completed |
| Ruislip Gardens Primary School | New ASC SRP integrated into school, working alongside the Early Years Assessment Base. Open Autumn 2023. | Community Primary School | Primary | 12 | Completed |
| Charville Primary Academy | New ASC SRP. Remodel primary school from 3FE to 2FE to create space for SRP. Open Autumn 2023. | Academy Primary | Primary | 16 | Completed |
| Meadow High School | Create a satellite unit at the Harefield Academy site and the replacement of the modular units at Meadow. Works will be completed during 2024/25 with additional places being provided from Autumn 2024 in modular classroom units | Community Special | Secondary | 98 | Harefield Estimated completion Aug 2025 Meadow Estimated completion Dec 2024 |

| | | | | | |
|-------------------------------|---|----------------------|--------------------|-----|---|
| Wood End Park Primary Academy | New ASC Unit to open Sept 2023 | Academy Primary | Primary | 24 | Summer 2024 (12 places provided from Sept 2023) |
| Pinkwell Primary School | Agree permanent status beyond 2024 of the temporary unit used by Eden Trust 2022-24. Adaption to create unit linked to on-site primary school | Academy | Primary | TBC | Agreed to extend provision of Eden satellites on site |
| New Special Free School Bid | Proposed new SEN Free School. Application approved by DfE in March 2023. | Site to be confirmed | All-through school | 180 | 2025 or later |

MLD: Moderate Learning Difficulties

ASC: Autistic Spectrum Condition

Dedicated Schools Grant (DSG) deficit recovery safety valve – project updates

Meadow High School expansion

In summary the proposed school expansion works consist of the following:

- Relocating a cohort of pupils from Meadow High School to the unused area at the Harefield Academy (which is separate and apart from the main Academy). A new school building will be constructed to form a new satellite unit that is directly managed and run by Meadow High School; and
- Providing a new classroom block at Meadow High School to replace the existing temporary modular classrooms which are currently in poor condition and no longer suitable for use.

The construction works at the Meadow High School site started in December 2023 and are scheduled to be completed in December 2024. The works at the Harefield site are scheduled to start in May 2024.

Charville Academy and Ruislip Gardens Primary School adaptation works

The works at these schools consisted of the following:

Ruislip Gardens Primary School: The school has reduced its intake from 3 forms of entry to 2 forms of entry and it is proposed the unused spaces within the schools is adapted to form a nursery age pupil Assessment Base (AB) and a separate Autism Spectrum Condition (ASC) Specialist Resource Provision (SRP). The AB will have 16 places and the SRP will have up to 12 places. The main works have been completed and the required areas handed over to the school to occupy.

Charville Academy: The school has reduced its intake from 3 forms of entry to 2 forms of entry and it is proposed the unused spaces within the school is adapted to form ASC SRP. The SRP will have 16 places. All works were completed in November 2023.

Wood End Park Academy new SEND provision

The building works required to create the new ASC unit is being managed directly by Wood End Park Academy and will be funded and monitored by the council. The building works are underway and are due to be completed in Summer 2024.

4. SCHOOLS CONDITION PROGRAMME

School condition surveys

The Council receives an allocation of School Condition Works grant funding to manage building condition issues at maintained schools (Community and Foundation Schools) such as building fabric works (roof replacement, window replacements), mechanical and electrical works (heating and hot water system replacement, electrical upgrades) as well as other building condition issues such as structural defects remedial works.

To properly plan for these works and ensure that the funding is going where it is most needed, it is necessary to have a thorough understanding of the condition of school buildings which will be obtained through carrying out surveys. The programme of surveys to be carried out on maintained schools will have the following 4 elements.

Building Survey: A detailed assessment will be carried out on the condition of the following components:

- Building fabric (inc. roof, walls, floors, walls, windows, decorative condition, etc);
- Mechanical and Electrical systems (inc. space heating systems, hot/cold water supply systems, electrical installation, lifts, ventilation etc);
- Fire safety systems (fire doors, smoke/heat detectors, fire resisting barriers, extinguishers, riser, etc);
- Grounds (paving, paths, playground, external lighting, car park barriers/surfaces etc).

Compliance and Maintenance Review: A review of the statutory building compliance and maintenance checks being carried out at the schools, including legionella risk assessments, electrical inspections, gas safety inspections, lift inspections, asbestos register and any other relevant statutory building compliance checks required on school buildings.

Energy Assessment: An assessment of the current energy efficiency and performance of the school buildings will be completed for each school. This will include a review of potential options for improvements and enhancements works which are suitable for an individual site.

Measured Survey: These will produce detailed floor plans of the schools. These plans will be used to help develop the scope of works needed on future school condition works projects and any bids for future decarbonisation or energy efficiency improvement grant funding.

The surveys have now been completed are currently being reviewed by Officers.

Current projects

The status of agreed projects in the School Condition Programme can be found in the table 3 below. Future projects for inclusion will be based on the results of the completed school condition surveys.

Table 3: School Condition Works Programme

| School | Works | Status |
|-------------------------|--|-------------------------|
| Heathrow Primary | Plant room works | Completed |
| Hillside Infant | Roofing works | Completed |
| The Breakspeare | Fire alarm and emergency lighting | Completed |
| Ruislip Gardens | Mechanical and Electrical works. Works are being carried out alongside the SEN works outlined in this report | Completed |
| Hedgewood | Drainage | Pre-construction stage |
| Harefield Infant | New boiler and controls | Pre-construction stage |
| Yeading Infant & Junior | New common canteen building and kitchen facilities | Pre-construction stage, |
| Bourne Primary | Roof works | Pre-construction stage |
| Hayes Park Primary | Roof works | Pre-construction stage |
| Newnham Infant | Roof works | Pre-construction stage |
| Whiteheath Infant | Roof works | Pre-construction stage |
| Whitehall Infant | Roof works | Pre-construction stage |

5. OTHER SCHOOL PROJECTS

The DfE is directly managing and funding 2 projects under Priority School Building Programme Phase 2 (PSBP2) and a further 3 projects under the Free Schools Programme. These projects total a significant DfE investment and help ensure the Council as an education authority meets its statutory duty to provide sufficient places, and to promote high standards of education and fair access to education.

Table 4: DfE Free School and PSBP2 Projects

| School | Phase | Governance | DfE Fund Route | Planned additional places | Estimated year of completion | Current Status |
|---|---------------------------|--------------------|----------------|---------------------------|------------------------------|----------------|
| Primary Grand Union Village Special Primary | Special Primary | Eden Academy Trust | Free School | 80 | 2023 | Completed |
| Harlington rebuild and expand to 8FE and Special ASC Unit | Secondary | Foundation | PSBP2 | 225 (SEN 15) | 2023 | Completed |
| Minet Infant and Junior | Primary | Community | PSBP2 | 0 | 2024 | On site |
| Pinn River Special (on site of current Grangewood School) | Special Primary ages 4-19 | Eden Academy Trust | Free School | Up to 80 | Jan 2026 | On site |

Reinforced Autoclaved Aerated Concrete (RAAC)

Through our re-inspection and review process that was completed in October 2023 there is now confirmation that none of the Councils Community or Foundation Schools have RAAC present.

Department for Education School Rebuilding Programme

In 2020 the Government announced their intention to rebuild 500 schools in the worst condition over a 10-year period, and this programme is called the School Rebuilding Programme. The first 100 schools including in the programme were announced in 2021 based on the information held by the Department for Education (DfE) Condition Data Collection surveys carried out in 2017.

Rosedale College was approved in 2021 the list and the DfE appointed contractor is in the process of preparing the planning application. DfE proposed completion date for the rebuild is December 2026.

FINANCIAL IMPLICATIONS

The capital programme budget 2024/25 to 2028/29 for expanding primary SEND provision is £11,734m. Forecast rephasing from 2023/24 based on Month 11 budget monitoring is £3,084k. Following the award of the main contract award for the Meadow expansion at Northwood Road, £10,000k has been allocated from the capital risk contingency budget and a further £1,451k from temporary classrooms budget. The revised budget for 2024/25, to be confirmed in the 2023/24 Outturn Report, is proposed to be £26,359k.

The total SEND/SRP capital programme is £45,331k in line with the budget approved by Cabinet in February 2024, with £16,509k relating to prior year budgets up to 2023/24 before rephasing requests are made in the 2023/24 Outturn Report that will be presented to June Cabinet. Within this budget, £1,895k relates to projects that have completed or are out of scope of the current DfE funding round, leaving £43,436k of capital programme budgets that relate to the current grant funding round for the period 2018/19 to 2026/27, the programme is financed by confirmed £21,985k High Needs Provision Capital grant and £21,451k of Council resources. The forecast total project spend to March 2024 is £9,294k.

Table 2 above, in the main section of this report, outlines the SEND/SRP programme that will deliver additional SEND places, which will reduce future out-of-borough special placements and transport costs, supporting reduction of the DSG deficit within the Safety Valve agreement.

The 2024/25-2028/29 budget for the Schools Condition Building Programme is £18,497k funded from a combination of Schools Conditions grant and schools' contributions. The funding is being utilised to deliver various schemes across the year with major work programmed for summertime.

RESIDENT BENEFIT & CONSULTATION

The benefit or impact upon Hillingdon residents, service users and communities?

Completion of the school expansion projects will result in the provision of additional school places needed for local children, which the Council has a statutory duty to provide. In addition, the completion of the other school capital projects will result in the provision of quality, fit for purpose school facilities.

Progressing the School Condition Programme allows the necessary repair or replacement works to be progressed in the school's, avoiding the potential impact on their daily operations due to

parts of the building fabric being beyond economic repair, or equipment which is at the end of its life. Ensuring these works are undertaken will minimise the risk of health and safety related issues or the possibility of a school closure occurring.

Consultation carried out or required

A statutory process is required for expansion of local authority maintained schools premises if this will increase the capacity of the school by more than 30 pupils and by 25% or 200, whichever is the lesser. The statutory process includes publication of proposals and a statutory consultation period.

Under the School Admissions Code, the local authority, as admissions authority for community schools, must consult at least the school governing body on the admission number. Foundation schools and academies are their own admissions authority and set their own admission number, subject to them carrying out their own consultation.

CORPORATE CONSIDERATIONS

Corporate Finance

Corporate Finance have reviewed this report and associated financial implications, noting that budgeted investment in this programme is to be financed through a combination of Department for Education Grant and local resources, for primary and secondary places.

Specific investment in additional SEND capacity through expanding the borough's SRP capacity will contribute towards the Council's broader efforts to manage the significant pressure in High Needs expenditure within the Dedicated Schools Grant arising from the introduction of the 2014 Children's and Families Act. This forms part of the Deficit Recovery Plan jointly agreed by the Council and Schools Forum. The Council has secured a Safety Valve agreement with the DfE which secures Government support for the delivery of the Council's DSG Recovery Programme and financial support towards the elimination of the cumulative deficit.

Legal

Legal Services confirm that there are no specific legal implications arising from this report. Legal advice is provided whenever necessary on a case-by-case basis to ensure that the Council's Interests are protected.

Infrastructure / Asset Management

Asset Management authored this report.

BACKGROUND PAPERS

NIL

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PUBLIC PREVIEW:

MATTERS TO BE CONSIDERED LATER IN PRIVATE

| | |
|-----------------------------|-------------------------------------|
| Cabinet Member(s) | As appropriate |
| Cabinet Portfolio(s) | As appropriate |
| Officer Contact(s) | Mark Braddock – Democratic Services |
| Papers with report | None |

HEADLINES

| | |
|--|---|
| Summary | <p>A report to Cabinet to provide maximum transparency to residents on the private matters to be considered later in Part 2 of the Cabinet meeting and agenda.</p> <p>This will enable Cabinet Members to openly discuss such matters generally in public, and via the Council’s live broadcast of the meeting, without prejudicing their later consideration in private.</p> |
| <p>Putting our Residents First</p> <p>Delivering on the Council Strategy 2022-2026</p> | <p>This report supports our ambition for residents / the Council of: An efficient, well-run, digital-enabled council working with partners to deliver services to improve the lives of all our residents</p> <p>This report supports our commitments to residents of: A Digital-Enabled, Modern, Well-Run Council</p> |
| Financial Cost | As set out in the report. |
| Relevant Select Committee | As set out in this report under each item – however, this item is not for scrutiny call-in as it is information only. |
| Ward(s) | As set out in the report |

RECOMMENDATION

That Cabinet note the reports to be considered later in private and Part 2 of the Cabinet agenda and comment on them as appropriate for public information purposes.

Reasons for recommendation

Why are certain reports considered in private?

As a transparent, democratic organisation, the Council's Cabinet will consider matters in public on Part 1 of this Cabinet agenda. However, there will inevitably be some reports that will need to be considered in private. These would generally relate to contracts, property transactions or commercially sensitive information, for example, tender bids from commercial organisations, which if made public, could prejudice the Council's ability secure value-for-money for resident taxpayers.

This information is also called 'exempt' information and is considered in Part 2 of any Cabinet agenda by applying the relevant section of the Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended), in that the report contains certain information and that the public interest in withholding that information outweighs the public interest in disclosing it.

How can the public find out more about the private reports?

To ensure maximum transparency when the Cabinet considers such private reports:

- 1) They are first given advance notice on the Cabinet's Forward Plan in summary form setting out the reason why they will be considered in private. The [Forward Plan](#) is a public document setting out all the expected decisions the Cabinet will make over the coming year, except those that are urgent, and is available on the Council's website to view;
- 2) This report provides a fuller public preview of the matters to be discussed in Part 2 of this Cabinet meeting and gives an opportunity for Cabinet Members to highlight issues of significance within and for public information purposes, without prejudicing their later fuller consideration in private. It also sets out the recommendations in general terms that are being proposed for a decision on.
- 3) Consideration of this report will also be broadcast live on the Council's YouTube channel: Hillingdon London, and available for viewing afterwards, for wider democratic engagement.
- 4) After these private reports are considered in Part 2 of this Cabinet meeting, Cabinet's full decisions on them will then be published on the Council's website the day after the Cabinet meeting, along with the decisions on the other matters already considered in public.

Alternative options considered

Cabinet could resolve to release any private report into the public domain in extraordinary or highly exceptional cases, where it considers the public interest in disclosing the information outweighs the public interest in withholding it. However, to ensure greater transparency on all private matters considered, this public preview item is advised as the most suitable way forward.

Legal comments

Such private matters are considered in accordance with Local Government Act 1972 (as amended) Access to Information provisions and also The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. This report enables such matters to be discussed in public as far as is possible under the relevant legislation.

SUPPORTING INFORMATION

ITEM 7 - SCHOOL CONDITIONS BUILDING PROGRAMME 2024/25 - ROOFING WORKS AT FIVE SCHOOLS

| | |
|-------------------------------|---|
| Relevant Cabinet Portfolio(s) | Property, Highways and Transport |
| Relevant Ward(s) | Eastcote, South Ruislip, Uxbridge, Ruislip, Charville |
| Relevant Select Committee | Corporate Resources & Infrastructure |

Information

As part of the Council's programme to improve school buildings, and following surveys undertaken, Cabinet will consider approving contracts for roofing works at 5 schools - Newnham Infant School, Bourne Primary School, Whitehall Infant School, Whiteheath Infant School and Hayes Park School.

All of the school roofs in question are flat roofs and some have rooflights. They are now at the end of their serviceable lives and a full replacement is required to avoid future damage and water penetration. Another benefit will be better insulation, delivering energy savings and a reduction in the schools' carbon footprint.

ITEM 8 - PROVISION OF ADDITIONAL OFFICIAL VETERINARY SERVICES AT THE IMPORTED FOOD OFFICE

| | |
|-------------------------------|---------------------|
| Relevant Cabinet Portfolio(s) | Residents' Services |
| Relevant Ward(s) | Heathrow Villages |
| Relevant Select Committee | Residents' Services |

Information

The Council is responsible for overseeing imported food and feed controls at its Imported Food Office, part of the Border Control Post, which is located at London Heathrow Airport (LHR). As part of this, the Council employs official veterinarians to carry out import controls on products not of animal origin and fishery products arriving at LHR.

Cabinet will consider a request to vary the existing veterinary services contract to increase the number of official veterinarians to meet the introduction of additional checks on medium-risk animal products from the EU. Cabinet will also consider ratification of new fees and charges associated with such checks at the border, which are intended to recover costs associated with the official checks required at the border.

ITEM 9 - HILLINGDON SPORTS AND LEISURE CENTRE ROOFING WORKS FOR DECARBONISATION PROJECT

| | |
|-------------------------------|--------------------------------------|
| Relevant Cabinet Portfolio(s) | Property, Highways and Transport |
| Relevant Ward(s) | Uxbridge |
| Relevant Select Committee | Corporate Resources & Infrastructure |

Information

The roof covering to the Hillingdon Sports and Leisure Centre at Gating Way in Uxbridge has reached the end of its recommended life span. To prepare for the installation of PV Solar panels with a 25-year lifespan, it is advisable to renew the roof covering beforehand.

Following the Council's successful bid to decarbonise four high energy carbon-producing corporate buildings, with the Leisure Centre being one of these, Cabinet will consider a contract to deliver roof improvement works on the site.

The upgraded insulation and roof coverings will also enhance insulation, optimise the performance of new air-source heating pumps and lead to reduced energy costs associated with the leisure centre.

ITEM 10 - CIVIC CENTRE TRANSFORMATION PROGRAMME 2024/25: ASBESTOS REMOVAL AND ASSOCIATED REMEDIAL WORKS

| | |
|-------------------------------|--------------------------------------|
| Relevant Cabinet Portfolio(s) | Property, Highways and Transport |
| Relevant Ward(s) | Uxbridge |
| Relevant Select Committee | Corporate Resources & Infrastructure |

Information

As part of the Civic Centre Transformation Project, there is a requirement for Asbestos Removal and associated Asbestos Surveying and Monitoring to 9 Quadrants, 2 Smoke raisers and the main Reception area. Progression of this major transformation project will ensure more economic use of the building and enable areas of the Civic Centre to be let. Cabinet will consider a report for the necessary contracts for these essential services.

ITEM 11 - AWARD OF CONTRACT: SHORT-TERM NURSING BEDS

| | |
|-------------------------------|------------------------|
| Relevant Cabinet Portfolio(s) | Health and Social Care |
| Relevant Ward(s) | N/A |
| Relevant Select Committee | Health and Social Care |

Information

Cabinet will consider a contract to continue to secure nursing beds to support timely discharge from hospital of residents who require short-term support in a care home setting and have nursing needs.

For residents to be discharged from hospital, as soon as it is medically appropriate to do so, will help to prevent avoidable deterioration in physical and mental wellbeing that can lead to loss of independence and increased demand on care services.

ITEM 12 - MINOR PROPERTY TRANSACTIONS: *SUBSTATIONS AT HIGHGROVE SWIMMING POOL, RUISLIP*

| | |
|-------------------------------|--------------------------------------|
| Relevant Cabinet Portfolio(s) | Property, Highways and Transport |
| Relevant Ward(s) | Ruislip |
| Relevant Select Committee | Corporate Resources & Infrastructure |

Information

Cabinet will consider long-term lease arrangements of 2 substations to an electricity distribution network operator, to ensure suitable power supplies are provided for Highgrove Pool in Ruislip, and also to power the new heat pump being installed.

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of the Local Government Act 1972 (as amended).

Agenda Item 7

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Agenda Item 10

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Agenda Item 12

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